

# Home Affordable Modification Program (HAMP) Registration

## Registration Type

New HAMP Servicer Registration

Update to HAMP Servicer Registration

Enter existing HAMP Registration Number if changing information associated with the contract

Enter existing HAMP Servicer Number if changing information associated with a servicer

Additional HAMP Servicer Number Request

Enter existing HAMP Registration Number that this new servicer should be associated with

For Internal Use Only

HAMP Registration Number:

HAMP Servicer Number:

## Section 1: Account Holder's Identification ("Servicer") (REQUIRED)

Account Holder's Name and Address

Company Name:

Street:

City: State:

Zipcode:

List all trade names and assumed names used by Servicer as a servicer of loans:

List the official name of all subsidiaries of Servicer that perform loan servicing and under the name of each one, list the trade names and assumed names and customer contact information the subsidiary uses in servicing loans:

Primary Contact Name and Tel. Number (Individual Completing/Submitting Form with Authority to Execute)

Contact Phone Number:

( ) -

Contact Name: Extension:

Primary Contact E-Mail Address

Secondary Contact Name and Tel. Number (Individual Validating ACH Payment Instructions)

Contact Phone Number:

( ) -

Contact Name: Extension:

Secondary Contact E-Mail Address

Servicer Operations Contact Name and Telephone Number (Individual to Contact Regarding Reporting)

( ) -

Contact Name: Extension:

Servicer Operations Contact E-Mail Address

## Section 2: B2B Integration and Technical Contact Information (OPTIONAL)

If using B2B Integration for data transmission please provide:

Data Return URL:

Data Return Port Number:

Data Exchange Protocol:

Technical Contact Name and Telephone Number

Contact Phone Number:

( ) -

Contact Name: Extension:

Technical Contact E-Mail Address

## Section 3: Portfolio Data (REQUIRED)

For your Agency portfolio, please provide:

Fannie Mae servicer ID:

Freddie Mac servicer ID:

Total number of loans:

Total UPB:

Seriously Delinquent (SDQ) Rate [Based on number of loans]:

Estimated number of HAMP loan modifications:

"As Of" date for capturing data:

For your non-Agency portfolio, please provide:

Total number of loans:

Total UPB:

Seriously Delinquent (SDQ) Rate [Based on number of loans]:

Estimated number of HAMP loan modifications:

"As Of" date for capturing data:

**Section 4: ACH Payment Instructions - Single (Default) Account (REQUIRED)**

The foregoing account will be the "default" bank account for the Servicer to receive payments via ACH under the HAMP program. If the Servicer wants Fannie Mae to bypass making HAMP program payments directly to the default account and instead make payments to separately designated servicer, investor, and borrower accounts of the Servicer, then the Servicer also should complete Section 5 of this Registration Form. Either way, the default bank account information is required.

Bank Name:

Bank Mailing Address:

City:

State:

Zip:

9 Digit Bank Transit / ABA Number:

Account Number:

Account Name:

**Section 5: ACH Payment Instructions - Multiple Accounts (OPTIONAL)**

Additional accounts can be established for servicer, investor, and borrower compensation. Complete the sections below if you would like additional accounts to be established.

**Servicer Compensation**

Bank Name:

Bank Mailing Address:

City:

State:

Zip:

9 Digit Bank Transit / ABA Number:

Account Number:

Account Name:

**Investor Compensation**

Bank Name:

Bank Mailing Address:

City:

State:

Zip:

9 Digit Bank Transit / ABA Number:

Account Number:

Account Name:

**Borrower Compensation**

Bank Name:

Bank Mailing Address:

City:

State:

Zip:

9 Digit Bank Transit / ABA Number:

Account Number:

Account Name:

**Section 6: Signature (REQUIRED)**

The officer of the Servicer, by his or her signature below, represents and warrants on behalf of Servicer to Fannie Mae that (i) he or she is duly authorized by the Servicer to authorize and approve the receipt of funds on behalf of the Servicer in the bank accounts identified in Sections 4 and 5 above; (ii) Fannie Mae may continue to send money to the accounts designated in Sections 4 and 5 above until Fannie Mae receives, in writing in a form suitable to Fannie Mae, updated ACH payment instructions from the Servicer at least ten days prior to the next anticipated transfer of funds, and (iii) Fannie Mae is entitled to rely on the accuracy of any signatures and the information provided in this Registration Form (or any written updates), and (iv) the bank or banks identified in Sections 4 and 5 above are able to receive funds via ACH from Fannie Mae under the HAMP program.

\_\_\_\_\_  
Primary Contact Representative's Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Primary Contact Representative's Printed Name & Title

\_\_\_\_\_  
Primary Contact Representative's Printed Phone Number

## Instructions for Completing Form (1 of 2)

### Submit Initial Registration Request To:

HAMP Support Center

fax: (240) 699-3900

email (signed and scanned): setup@HMPAdmin.com

### General:

- The HAMP Registration Form allows servicers to add/change bank accounts for the Home Affordable Modification Program.
- **Complete the HAMP Registration Form to initiate the registration process and submit the form to the HAMP Support Center by facsimile or email. After receipt of the HAMP registration to the HAMP Support Center. The servicer must file a HAMP Registration Form and check "Update to HAMP Servicer Registration" under Registration Type whenever any of the information reflected in the most recently submitted HAMP Registration Form becomes inaccurate due to changed circumstances. An updated HAMP Registration Form must be submitted within 10 days after the event that triggers the need for the update.**
- A unique HAMP registration number and a HAMP servicer number will be assigned with the first registration request. Complete a separate form for each subsidiary that you want to register.
- All compensation payments will be made via ACH.
- If you have questions about the form please contact the HAMP Support Center at 1-866-939-4469.

### Section 1: Account Holder's Identification (REQUIRED)

Please provide:

- **Account Holders Name and Address:** The name and address of the account holder.
- **Primary Contact Name and Telephone Number:** The name and telephone number of the primary point of contact (the individual completing and executing the form).
- **Primary Contact E-Mail Address:** The email address of the primary point of contact (the individual completing and executing the form).
- **Secondary Contact Name and Telephone Number:** The name and telephone number of the secondary point of contact (the individual verifying the ACH payment instructions).
- **Secondary Contact E-Mail Address:** The email address of the secondary point of contact (the individual verifying the ACH payment instructions).
- **Servicer Operations Contact Name and Telephone Number:** The name and telephone number of the reporting point of contact (the individual to contact regarding reporting).
- **Trade Names and Assumed Names** include all names used in communications of all types (oral, print, electronic, video, etc) with borrowers in connection with servicing of borrowers' loans covered by the Servicer Participation Agreement.
- **Subsidiary Names include all names** (including trade names and assumed names) of any subsidiaries or subservicers that perform loan servicing activities for your organization.

### Section 2: B2B Integration and Technical Contact Information (OPTIONAL)

Please provide:

- **Data Return URL:** The URL to which we will connect to send data and reports directly to the servicer. For example <https://servicer.com/prevention>
- **Data Return Port Number:** the port number associated with the URL.
- **Data Exchange Protocol:** The B2B protocol to be used to exchange data with a servicer.
- **Technical Contact Name and Telephone Number:** The name, telephone number and email address of the technical point of contact.

### Section 3: Portfolio Data (REQUIRED)

Please provide only first lien mortgage data for your Agency portfolio:

- **Fannie Mae servicer ID:** Select any approved Fannie Mae servicer number.
- **Freddie Mac servicer ID:** Select any approved Freddie Mac servicer number.
- **Total Number of Loans:** The number of loans in your Agency portfolio.
- **Total UPB:** The total UPB of your Agency portfolio.
- **Seriously Delinquent (SDQ) Rate:** The percentage of loans in your Agency portfolio that are 60+ days delinquent (using MBA definition wherein a loan is counted as 30 days delinquent if the borrower has not made the payment by month end during the month in which it was due).
- **Estimated Number of HAMP Modifications:** The initial estimate of HAMP loans in your Agency portfolio that will be modified over the life of the program.
- **"As Of" Date:** Enter the date that the data is effective as of.

Please provide only first lien mortgage data for your non-Agency portfolio:

- **Note:** Your non-Agency portfolio includes only loans you directly service for your own account or for a third party as primary servicer (and not as Master Servicer or subservicer for another servicer). You are the primary servicer even if you have contracted with a subservicer to perform day-to-day servicing activities. A trial balance summary report must be provided to validate your non-Agency portfolio data.
- **Total Number of Loans:** The number of loans in your non-Agency portfolio.
- **Total UPB:** The total UPB of your non-Agency portfolio.
- **Seriously Delinquent (SDQ) Rate:** The percentage of loans in your non-Agency portfolio that are 60+ days delinquent (using MBA definition wherein a loan is counted as 30 days delinquent if the borrower has not made the payment by month end during the month in which it was due).
- **Estimated Number of HAMP Modifications:** The initial estimate of HAMP loans in your non-Agency portfolio that will be modified over the life of the program.
- **"As Of" Date:** The date that the data is effective as of.

## Instructions for Completing Form (2 of 2)

### Submit Initial Registration Request To:

HAMP Support Center

fax: (240) 699-3900

email (signed and scanned): setup@HMPAdmin.com

### Section 4: ACH Payment Instructions - Single (Default) Account (REQUIRED)

This section provides the bank account where the HAMP program will disperse compensation funds via ACH.

Please provide:

- **Bank Name and Mailing Address:** The name and address of the banking institution servicing the account.
- **Bank Transit / ABA Number:** The 9 digit ABA/Routing number for the account.
- **Account Number:** The bank account number.
- **Account Name:** The bank account name.

### Section 5: ACH Payment Instructions - Multiple Accounts (OPTIONAL)

This section allows separate accounts to be established for servicer, investor, and borrower compensation. All funds will be dispersed by ACH payment to the default account unless other accounts are requested in this section of the form.

If additional accounts are desired, please provide:

- **Bank Name and Mailing Address:** The name and address of the banking institution servicing the account.
- **Bank Transit / ABA Number:** The 9 digit ABA/Routing number for the account.
- **Account Number:** The bank account number.
- **Account Name:** The bank account name.

### Section 6: Signature (REQUIRED)

- **Signature:** Please have the primary contact designated in Section 1 of the HAMP Registration Form sign and date the form.

### Ready to Submit?

Print the completed form and sign it. Then mail the original completed form to the following address:

HAMP Support Center  
P.O. Box 809006  
Dallas, TX 75380-9006